

# NEENAH-MENASHA SEWERAGE COMMISSION

## Regular Meeting

Tuesday March 28, 2023 - 8:00 A.M.

101 Garfield Avenue, Menasha WI 54952

### AGENDA

#### 1. ROLL CALL

#### 2. APPROVAL OF MINUTES

- February 28, 2023 Regular Meeting.

#### 3. CORRESPONDENCE

A. March 20, 2023 letter from Lisa Miotke, WPPI Energy to Rob Franck, NMSC Maintenance Manager.  
RE: System-Wide Distributed Generation Test Results-March 8, 2023

#### 4. 2022 FINANCIAL AUDIT REPORT (Amber Drewieske, Clifton Larson Allen LLP)

A. Discussion and potential action to be taken based on discussions held.

#### 5. OLD BUSINESS

#### 6. NEW BUSINESS

##### Operations, engineering matters -

A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Phosphorus Removal & UV Disinfection Equipment.
2. Preliminary User Charge Rate Study related to Phosphorus Removal & UV Disinfection.

B. McMahon Invoices

#929942	Filter Addition Project Rate Study	\$1,057.50.
#929943	Boiler Replacement-Construction Phase	\$ 477.00.
#929944	Plant Re-Rate Study	\$ 381.00.
#930040	Air Permit-Inventory and Reporting Assistance	\$ 519.00.

C. RIO Operation and Compliance Software – Discussion and potential action to be taken based on discussion.

D. Operating Report for February 2023

1. Operating Report.
2. Equipment and Grounds Report.

##### Budget, finance matters -

E. Accountant's Report for February 2023.

1. Financial Statements.
2. Cash & Investment Report.

F. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.

G. MCO Invoices.

#29539	Use of MCO Vehicles – February	\$ 336.60.
#29496	April 2023 Contract Operations	\$ 142,367.48.

H. Vouchers – Operating and Payroll Vouchers #139745 thru #139782 in the amount of \$438,593.92 for the month of February 2023.

#### 7. ADJOURNMENT.